

Investigator-Related FAQs

nPOD Applications and Addendums

Q1: I'd like to receive nPOD tissues. What do I need to do?

A1: Please use the [New Investigator Application](#) if you are a first time applicant. Your application will go through committee review before being notified of your approval status. Along with the application, which details your research plan and sample requests, you will need the following:

1. NIH-formatted biosketch for all those listed on the application
2. IRB/ethical approval or exemption documentation
3. Signed nPOD Policy Acknowledgement page
4. Material Transfer Agreement

Q2: I am about to apply to become a member of the nPOD consortium. I need to know how many donor groups are available to request on my initial application. Where do I find this information?

A2: Please visit our website to find an exact count of each [donor group](#) available from nPOD.

Q3: When do I need to submit an addendum to my original application?

A3: If you are doing one or more of the following, please submit an [addendum](#):

1. Adding a Co-Investigator
2. Changing the donor type one was originally approved for
3. Changing the sample type one was originally approved for
4. Request for tissue(s) that were not originally approved to receive them

Q4: I'd like to request Medalist tissues. Is there a special procedure for doing that?

A4: If you were originally approved for Medalist tissues, you can request these cases on our [Service Request Form](#). If you were not originally approved for these tissues, you must submit an [addendum](#) to your original application. Please provide a short justification as to how Medalist tissues are relevant to your current nPOD project.

Sample Inquiries and Requests

Q1: I'd like to see what types of samples are available. How do I get this information?

A1: Please submit a [Password Request Form](#) to receive a password for our Online Pathology Database. A representative will be in contact with you shortly. You can also visit our [website](#) to find more information on concentrations and sample types available from nPOD.

Q2: Where can I find H&E/IHC images and selected demographic and clinical data on nPOD samples?

A2: Please visit our [Online Pathology Database](#) to find this information. You will need a username and password to log in to the database. Please see Q1 above on how to receive a password.

Q3: I'd like to request Medalist tissues. Is there a special procedure for doing that?

A3: If you were originally approved for Medalist tissues, you can request these cases on our [Service Request Form](#). If you were not originally approved for these tissues, you must submit an [addendum](#) to your original application. Please provide a short justification as to how Medalist tissues are relevant to your current nPOD project.

Q4: I was recently approved to receive tissues. How do I request them?

A4: Please use the [Service Request Form](#) to make a formal request and submit to npod@pathology.ufl.edu. We recommend you view our Online Pathology Database first to determine which samples you'd like to request. See Q1 above on how to access the database.

Q5: How do I fill out the Service Request Form?

A5: If you have any questions regarding sample availability, please contact the lab manager, [Dr. Irina Kusmartseva](#). We kindly ask that you use separate [Service Request Forms](#) for each type of slide, snap frozen tissue vial, or frozen cell prep request. Please see our [tutorial](#) on how to fill out the form. After you have completed the form, please email it to npod@pathology.ufl.edu for further approval and distribution.

Q6: I just received a shipment of nPOD tissues. Is there anything I need to do?

A6: Please fill out the [Investigator Feedback Form](#). This form is required for every distribution you receive from nPOD. This helps us continue to provide quality service for all nPOD investigators.

Miscellaneous

Q1: I need a copy of your IRB approval letter for my institutional IRB. Where can I find this?

A1: Please visit our website to find a copy of our [IRB exemption letter](#).

Q2: I'd like to be apprised of nPOD updates. How can I do that?

A2: Please sign up for our [newsletters](#) on our website. General updates on nPOD are sent every two-three months.

Q3: Can I contact someone to help me with any question or concern I have?

A3: Yes, please! [Mingder Yang](#) will be able to assist you further. You can also contact him via phone at 352-273-9296.

Q4: How do you process your tissues?

A4: Please visit our [Standard Operating Procedures](#) (SOPs) webpage to find protocols on how all our samples are processed.

Q5: What other projects has nPOD accepted into the consortium?

A5: Please visit our website to find the numerous and varied [projects](#) that are currently being performed with nPOD tissues.

Q6: I am about to present an abstract and/or publish a paper using nPOD tissues. Is there anything I need to do?

A6: We kindly ask that you submit an [Abstract and Publication Submission Form](#) so that we may highlight your [scholarship](#) on our website. Please also follow [nPOD's Publication Policy](#). In short, we ask that you acknowledge the project using the examples found on our website. We also ask that you use nPOD standard nomenclature when identifying the samples within your manuscript. For example, instead of referring to a case as a T1D donor, please use the actual case number, e.g., 6052. If you use images from our Online Pathology Database, please use standard nPOD nomenclature as mentioned above and acknowledge the project with the following statement:

"Images in this manuscript were provided by Network for Pancreatic Organ Donors with Diabetes (nPOD) online pathology site. nPOD is a collaborative type 1 diabetes research project sponsored by the Juvenile Diabetes Research Foundation International (JDRF). Organ Procurement Organizations partnering with nPOD to provide research resources are listed at [Organ Recovery Partners page](#)."